

**GREATER BUFFALO - NIAGARA REGIONAL TRANSPORTATION COUNCIL  
POLICY COMMITTEE MEETING**

**Friday, January 26, 2018 10:00 AM – 12:00 PM  
Four Points by Sheraton Niagara Falls  
7001 Buffalo Ave, Niagara Falls, NY**

**Proposed Agenda**

1. Roll Call
2. Public Comment on Action Items
3. Approval of Agenda
4. Approval of Previous Meeting Minutes

5. Action Items

- A) Approval of NFTA Bus Purchase and Fueling Station Scope Change – Resolution 2018-3
- B) Approval of NFTA MEP and ATC Awards Cost Change and New Projects – Resolution 2018-2
- C) Approval to add ROW Phase to PIN 581095 Signal Replacement Project in Chautauqua, Erie & Niagara Counties – Administrative Modification #40
- D) Approval of 2018-2020 Unified Planning Work Program Resolution 2018-01
- E) Approval of Annual Memorandum of Understanding: Resolution 2017-23
- F) Approval of Safety Performance Measures: Resolution 2017-19
- G) Election of Policy Committee Officers 2018

6. Discussion Items

**Plans:**

- A) Metro Transportation Plan 2050 – Path to Completion
- B) Review of GBNRTC Work Items Completion and Upcoming Initiatives
- C) Amherst-Buffalo Transit Options: TOD Study results and Project EIS Startup
- D) Transportation Management Area (TMA)-post demo startup

**Projects:**

- A) Construction Projects - 2017 Season Summary
- B) City of Niagara Falls – Parkway Removal Project
- C) Funding Legislation Status and Outlook
- D) Regional Agencies Initiatives
  - Niagara Frontier Transportation Authority
  - New York State Thruway Authority
  - New York State Department of Transportation
  - Local Jurisdictions and Partners

7. Other Business
8. Next Meeting/ Adjournment of Policy Meeting

MINUTES OF THE JANUARY 26, 2018 MEETING OF THE  
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL  
POLICY COMMITTEE

A meeting of the Greater Buffalo-Niagara Regional Transportation Council (GBNRTC) Policy  
Committee was held on January 26, 2018  
Four Points Sheraton  
Niagara Falls, New York

The following GBNRTC Policy representatives were present:

Frank Cirillo	NYS DOT
Michael Finn	City of Buffalo
Tom George	NFTA
Matt Latko	NYSTA
Tom DeSantis	City of Niagara Falls
Charles Sickler	Erie County
Garrett Meal	Niagara County

Others present were:

Paul Tronolone	ESDC
Ramsey Kahi	NYS DOT
Hal Morse	GBNRTC
Rich Guarino	GBNRTC
Kelly Dixon	GBNRTC
Amy Weymouth	GBNRTC
Lisa Keeney	GBNRTC
Mike Davis	GBNRTC
Allison Leet	GBNRTC
Katie O'Sullivan	GBNRTC
John Michael Mulderig	GBNRTC
Athena Hutchins	NITTEC
Ramsey Kahi	NYS DOT
Jeffrey Amplement	NFTA
Doug Funke	CRTC
Lynn Magdol	CRTC

**POLICY BOARD MEETING**

**1. Roll Call**

The meeting was called to order at 9:35 AM

**2. Public Comment on Action Items**

Members of the public were afforded an opportunity to speak publicly on the action items before the Council.

### **3. Approval of Meeting Agenda (1/26/2018)**

*Mr. George moved, seconded by Mr. Sickler, to modify the agenda to include an Action Item for TIP Modification #41, all were in favor. Mr. Sickler then moved to approve the meeting agenda, as amended, seconded by Mr. Finn and all were in favor.*

### **4. Approval of GBNRTC Policy Committee Meeting Minutes (6/12/2017)**

*Mr. George moved to approve the minutes of June 12, 2017, seconded by Mr. Meal, and all were in favor.*

At this point in the agenda Paul Tronolone of Empire State Development Corporation delivered a comprehensive presentation on the Robert Moses Parkway North removal project, discussing background of the project, illustrations of design features and completion schedule and costs. Discussion followed with strong appreciation for the initiative.

### **6. Action Items (Resolutions)**

The following proposed resolutions and actions have been recommended by the Planning and Coordinating Committee and have completed any required review process.

- Resolution 2018-3 NFTA Bus Purchase and Fueling Station Scope Change. This change details a plan to procure additional buses and delete scope for CNG bus purchases and fueling station. *All were in favor of a motion by Mr. George, seconded by Mr. DeSantis to approve.*
- Resolution 2018-2 NFTA MEP and ATC Awards Cost Change and New Projects. NFTA by this change would modify and add two projects from a previous TIP and add three new projects, *Mr. Sickler made a motion seconded by Mr. Finn, all were in favor.*
- Approval Administrative Modification #40. This action adds a ROW phase to a NYSDOT project for signals replacement - *Mr. DeSantis made a motion seconded by Mr. Meal all were in favor.*
- Resolution 2018-1 Unified Planning Work Program. Every two years GBNRTC must approve a Work Program for staff activities and corresponding budget, new UPWP has been prepared and reviewed – *Mr. Sickler made a motion seconded by Mr. DeSantis all were in favor*
- Resolution 2017- 23 Memorandum of Understanding. Annually GBNRTC members resolve to work together as the Metropolitan Planning Organization (MPO) as they have successfully done for nearly forty five years. The MOU was reviewed and no changes were needed at this time– *Mr. Finn made a motion seconded by Mr. DeSantis all were in favor*
- Resolution 2017-19 Safety Performance Targets. In response to FAST Act requirements for Performance Measurement, the Highway Safety Improvement Program (HSIP) final rule (23 CFR Part 490) requires States to set targets for five safety performance measures. NYSDOT coordinated the establishment of safety targets with the 14 Metropolitan Planning Organizations (MPOs) in New York through the New York State Association of Metropolitan Planning Organizations. MPOs must concur in the targets

set different ones. It was recommended by PCC that GBNRTC concur in these targets for the first year – *Mr. Finn made a motion seconded by Mr. Sickler all were in favor.*

- TIP Administrative Modification – as amended in to agenda, this Modification #41 was approved after a *motion by Mr. Finn, seconded by Mr. DeSantis.*
- Election of Officers 2018 – the current slate of officers: Chair – NYSDOT and Vice Chair – NYSTA was offered for the 2018 year, all were in favor of a *motion by Mr. Sickler, seconded by Mr. Finn.*

## **7. Discussion Items:**

### **Plans:**

- Metro Transportation Plan 2050 – Path to Completion. Staff provided an update of Plan development as it progresses towards approval at the next meeting.
- GBNRTC Work Items – Staff recapped planning activities in the current Work Program and upcoming initiatives.
- Transit Initiatives – Several items were reviewed including the LRT Extension EIS startup, TOD project completion and DL&W project.
- Planning Transportation Management Association (TMA) – staff noted that this demonstration project approached completion and presented next steps to provide continuing implementation.

### **Projects:**

- 2017 Season Construction Projects Summary – A compilation of completed work in the region will be presented.
- Funding Legislation and Outlook – status of the Federal funding program and current actions underway for future years was discussed.
- Regional Agencies Initiatives – All agencies provided reports on their plans and projects.

## **8. Other Business**

No other business was noted at this time.

## **9. Adjournment of Policy Meeting**

*Mr. DeSantis moved to adjourn the meeting, seconded by Mr. George, and all were in favor.*

**GREATER BUFFALO - NIAGARA REGIONAL TRANSPORTATION COUNCIL  
POLICY COMMITTEE MEETING**

**Friday, May 11, 2018 10:00 AM – 11:30 AM  
Main – Court Building  
438 Main Street, Buffalo N.Y.  
Sunburst Conference Room**

**Proposed Agenda**

1. Roll Call
2. Public Comment on Action Items
3. Approval of Agenda
4. Approval of Previous Meeting Minutes
5. Action Items
  - A) Approval Resolution 2018-10 2017-2021 Transportation Improvement Program Amendment # 32  
Bridge Maintenance Program – Five (5) Project Modifications and Eleven (11) New Projects
  - B) Approval of TIP Change Control Process and Thresholds revisions
  - C) Approval Resolution 2018-7 Performance Based Planning and Programming Agreement
  - D) Approval Resolution 2018-6 Metropolitan Transportation Plan 2050
6. Discussion Items

**Plans:**

  - A) Metro Transportation Plan 2050 – Implementation Activities
  - B) Amherst-Buffalo Transit Options - TOD Proposed Committee structure
  - C) Transportation Performance Measures – Target setting outlook

**Projects:**

  - A) Construction Projects - 2018 Season Outlook
  - B) Regional Agencies Initiatives
    - Niagara Frontier Transportation Authority
    - New York State Thruway Authority
    - New York State Department of Transportation
    - Local Jurisdictions and Partners
7. Other Business
8. Next Meeting/ Adjournment of Policy Meeting

MINUTES OF THE May 11, 2018 MEETING OF THE  
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL  
POLICY COMMITTEE

A meeting of the Greater Buffalo-Niagara Regional Transportation Council (GBNRTC) Policy Committee  
was held on May 11, 2018  
GBNRTC Buffalo, New York

The following GBNRTC Policy representatives were present:

Ramsey Kahi	NYSDOT
Michael Finn	City of Buffalo
Tom George	NFTA
Paul Zakrzewski	NYSTA
Tom DeSantis	City of Niagara Falls
Charles Sickler	Erie County
Garrett Meal	Niagara County

Others present were:

Maria Chau	FHWA
Hal Morse	GBNRTC
Rich Guarino	GBNRTC
Kelly Dixon	GBNRTC
Amy Weymouth	GBNRTC
John Michael Mulderig	GBNRTC
Athena Hutchins	NITTEC
Elias Reden	ECDEP
Rob Jones	NFTA
Jeffrey Amplement	NFTA
Doug Funke	CRTC
Lynn Magdol	CRTC
Maria Lehman	FAIR
Michelle Bodewes	FAIR
Gary Hill	FAIR
Sheila Ransbottom	Encorus Group
LaMont Glover	NFHA
Dan Howard	Town of Amherst
Thomas Frank	Ellicott Creek Watershed

**POLICY BOARD MEETING**

**1. Roll Call**

The meeting was called to order at 10:00 AM with all members present.

Maria Chau of FHWA provided some introductory comments on the Metropolitan Transportation Planning process, noting GBNRTC's forward looking approach. Other federal initiatives, especially in performance based planning and performance measurement were highlighted.

## **2. Public Comment on Action Items**

Members of the public were afforded an opportunity to speak publicly on the action items before the Council. Maria Lehman provided support for MTP approval, noting the need to secure fair share of revenues for the region, state budget process, infrastructure needs and possible value capture opportunities. Gary Hill of FAIR also discussed infrastructure needs, I-90 issues and the Youngs Road interchange issue. Morse noted the upcoming Youngs Road interchange analysis, Fin discussed alternate funding approaches being used in City of Buffalo. Michelle Bodewes also represented FAIR positions on infrastructure needs and GBNRTC studies.

## **3. Approval of Meeting Agenda (5/11/2018)**

*Mr. DeSantis moved, seconded by Mr. Sickler, to approve the meeting agenda, amended to include action items on TIP Anticipated Effects; and NEW FTA Budget Authorizations; all were in favor.*

## **4. Approval of GBNRTC Policy Committee Meeting Minutes (1/26/2018)**

*Mr. George moved to approve the minutes of January 26, 2018, seconded by Mr. DeSantis, and all were in favor.*

## **5. Action Items (Resolutions)**

- A) Resolution 2018-10 2017-2021 Transportation Improvement Program Amendment # 32 Bridge Maintenance Program – Five (5) Project Modifications and Eleven (11) New Projects – The GBNRTC Local Bridge Maintenance Program supports numerous preventative maintenance activities including bridge washing, deck sealing, bearing lubrication, bridge painting and deck overlays to prolong the lifespan of bridges in the region. These bridges to be treated are definitized and added to the TIP to allow contracts to proceed. All were in favor of a motion (DeSantis/Finn) to amend the TIP accordingly.
- B) Approval of TIP Change Control Process and Thresholds revisions – Process and action thresholds for TIP Change Control have been recommended by TPS and PCC and are ready for approval. All were in favor of a motion (Sickler/Finn) to adopt the revised process.
- C) Resolution 2018-7 Performance Based Planning and Programming Agreement - A new requirement per federal legislation pertaining to the Transportation Performance Measures requires that a written agreement be developed and executed by the MPO, Transit Operator and State DOT describing process and responsibilities for governing performance measures reporting and target setting. All were in favor of a motion (DeSantis/Sickler) to approve the resolution and agreement.
- D) Resolution 2018-6 Metropolitan Transportation Plan 2050 - The MTP 2050 document had completed all necessary reviews and has been recommended by PCC. All were in favor of a motion (DeSantis/Sickler) to approve the MTP 2050.
- E) Resolution 2018-11 TIP Anticipate Effects – Federal Performance Based Planning requirements also specify a statement be prepared and approved indicating the anticipated effects of the TIP

on approved measures. This resolution was specific to the adopted Safety targets. All were in favor of a motion (George/Finn) to approve the resolution.

- F) Administrative Modification – New FTA Budget Authorizations. This TIP modification would align three NFTA budget items to newly published FTA budget authorizations. All were in favor of a motion (George/Sickler) to approve.

## **7. Discussion Items:**

### **Plans:**

- A) Implementation Activities –Staff reviewed some initiatives underway that are coming out of the approved Metro Transportation Plan 2050. The approved Plan contains strategic initiatives designed to advance transportation in the region. Through planning and partnerships these strategies will move into implementation.
- B) Amherst-Buffalo Transit Options - TOD Proposed Committee structure – the Transit Oriented Development Study (TOD) was reported as nearing completion. Staff described construct and function of one of the final products, creation of a Committee to implement recommendations of the study.
- C) Transportation Performance Measures – Target setting outlook – the Performance Measures set by Congress at the national level continue to be addressed and targets established at state and MPO levels. Staff reviewed targets established to date and schedule for completion of those remaining.

### **Projects:**

- A) Construction Projects - 2018 Season Outlook – Guarino provided an extensive update regarding the 2018 season outlined at the January meeting.
- B) Regional Agencies Initiatives – Members and others to highlighted activities in their jurisdiction.

## **8. Other Business**

No other business was noted at this time.

## **9. Adjournment of Policy Meeting**

*Mr. DeSantis moved to adjourn the meeting, seconded by Mr. George, and all were in favor.*



**GREATER BUFFALO - NIAGARA REGIONAL TRANSPORTATION COUNCIL  
POLICY COMMITTEE MEETING**

**Wednesday November 7, 2018 10:00AM**

**Erie County Department of Public Works – Rath Building Buffalo, New York**

**Proposed Agenda**

1. Roll Call
2. Public Comment on Action Items
3. Approval of Agenda
4. Approval of Previous Meeting Minutes

**5. Action Items**

- A) Approval Resolution 2018–16 GBNRTC Performance Measure Targets for Pavement and Bridge Conditions; National Highway System Performance and Freight Movement
- B) Approval Resolution 2018–22 GBNRTC Safety Performance Measures – 2019
- C) Approval Resolution 2018–23 GBNRTC Transit Asset Management Performance Measures - 2019
- D) Approval Resolution 2018–20 Addressing GBNRTC Performance Measure Targets for Pavement and Bridge Conditions; National Highway System Performance, Freight Movement; and Transit Asset Management Anticipated Effects in GBNRTC Transportation Improvement Plan (TIP)
- E) Approval Resolution 2018–19 2018-2020 Unified Planning Work Program (UPWP) – Second Year Endorsement
- F) Approval Resolution 2018–21 Annual Memorandum of Understanding
- G) Election of 2019 Policy Committee Chair/Vice Chair

**6. Discussion Items**

**Plans:**

- A) Integrated Corridor Management Plan Status and completion forecast
- B) Transit Oriented Development Plan completion
- C) Light Rail Expansion Program - EIS progress
- D) Logistics and Freight Plan – startup for Projects Update
- E) Mobility Initiatives Emerging in the Region

**Projects:**

- A) Construction Projects - 2018 Season Summary
- B) Transportation Improvement Program (TIP) 2020 - 2024 Development Status
- C) Regional Agencies Initiatives
  - Niagara Frontier Transportation Authority
  - New York State Thruway Authority
  - New York State Department of Transportation
  - Local Jurisdictions and Partners

7. Other Business
8. Next Meeting/ Adjournment of Policy Meeting

MINUTES OF THE November 7, 2018 MEETING OF THE  
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL  
POLICY COMMITTEE

A meeting of the Greater Buffalo-Niagara Regional Transportation Council (GBNRTC) Policy Committee  
was held on November 7, 2018  
Erie County – Rath Building, Buffalo, New York

The following GBNRTC Policy representatives were present:

Joe Buffamonte	NYSDOT
Michael Finn	City of Buffalo
Jeff Amplement	NFTA
Matthew Latko	NYSTA
Tom DeSantis	City of Niagara Falls
Charles Sickler	Erie County
Garrett Meal	Niagara County

Others present were:

Hal Morse	GBNRTC
Kelly Dixon	GBNRTC
Rich Guarino	GBNRTC
Lisa Kenney	GBNRTC
Darlene Svilkos	Erie County
Mike Leydecker	BNP
Paul Zakrzewski	NYSTA
Athena Hutchins	NITTEC
Michael Godfrey	Fisher Associates
Tom Pericak	Mott MacDonald
Keith Harlock	WSP USA
Kirk Wilson	LU Engineers
Tom Bero	ACPA
Colin Bailey	Romano Associates
Doug O’Neil	ACPA
Sheila Ransbottom	Encorus Group
Kim Amplement	Town of Amherst
Kash Revalli	Bergmann
Kelly Thompson	Bergmann
Ken Wojtkowski	Erdman Anthony
Doug Funke	CTR
Jennifer Michniewicz	CPL
Richard Perrin	TY LIN International
Thomas Frank	Resident
LaMont Glover	NFHA

## **POLICY BOARD MEETING**

### **1. Roll Call**

The meeting was called to order at 10:00 AM with all members present.

### **2. Public Comment on Action Items**

Members of the public were afforded an opportunity to speak publicly on the action items before the Council. No comments were provided at this time.

### **3. Approval of Meeting Agenda 11/7/2018)**

*Mr. DeSantis moved, seconded by Mr. Sickler, to approve the meeting agenda, all were in favor.*

### **4. Approval of GBNRTC Policy Committee Meeting Minutes (5/11/2018)**

*Mr. Sickler moved to approve the minutes of May 11, 2018, seconded by Mr. DeSantis, and all were in favor.*

### **5. Action Items (Resolutions)**

- A) Approval Resolution 2018–16 GBNRTC Performance Measure Targets for Pavement and Bridge Conditions; National Highway System Performance and Freight Movement. All in favor on a motion to approve (Buffamonte/Latko)
- B) GBNRTC 2019 Safety Performance Targets – Resolution 2018-22. The Safety Targets were approved in 2018, agreeing to adopt NYSDOT statewide targets. They must be approved annually; NYSDOT has offered the 2019 targets and the also attached target setting documentation. These are ready to approve. All in favor on a motion to approve (Buffamonte/Latko)
- C) Transit Asset Management Targets 2019 – Resolution 2018-23. Policy Committee previously approved initial Transit Asset Management Targets in 2017-10. NFTA has completed their Transit Asset Management Plan (TAMP) and derived 2019 Targets. These have been incorporated into the Resolution and are ready for Policy approval. All in favor on motion to approve (Amplement/Latko)
- D) Performance Measure Targets and Anticipated Effects – Resolution 2018 – 20. In addition to concurring in performance targets for the USDOT performance areas, MPOs must document the anticipated effect of their TIP in meeting targets. This has been done for Safety targets; the attached resolution provides similar documentation for transit asset management and system performance. This Resolution is ready for approval by Policy Committee. All in favor on motion to approve (Buffamonte/Latko)
- E) Affirmation Second Year Current UPWP – Resolution 2018 – 19. The GBNRTC operates on a two year work program and budget. This was approved for the current fiscal year and next. An affirming resolution for the second is required to put federal funds in place for the program. All in favor on motion to approve (DeSantis/Buffamonte)

- F) Annual Memorandum of Understanding – Resolution 2018 – 21. This resolution is an annual action to agree to the MOU of GBNRTC members working together as the MPO. No revisions are necessary at this time; it is the same as currently in place. All in favor on motion to approve (DeSantis/Meal)
- G) Election of Policy Committee Chair/Vice Chair – This sets these positions for the 2019 year. All in favor on motion to approve NYSDOT/NYSTA as chair vice chair respectively.

**7. Discussion Items:** Staff provided updates and status on the following work items:

- Integrated Corridor Management
- Transit Oriented Development Plan
- Light Rail Expansion Program
- Logistics and Freight Plan
- Mobility Initiatives Emerging in the Region

**Projects:**

- A) Construction Projects - 2018 Season- an extensive review including updates and status of the 2018 Construction Season.
- B) Regional Initiatives – Members and others highlighted activities in their jurisdiction.

**8. Other Business**

No other business was noted at this time.

**9. Adjournment of Policy Meeting**

*Mr. Buffamonte moved to adjourn the meeting, seconded by Mr. DeSantis, and all were in favor.*